



Embassy of the United States of America

April 8, 2022

Subject: Solicitation Notice – Catering services for IDR 2022.

Ref.: 19FR6322Q0027/JCR

The Embassy of the United States of America in Paris intends to issue a request for quotations (RFQ) for the services of an event planner to organize and provide catering services, for an outdoor reception in a Residence in Paris VIII on July 7, 2022. Only companies specializing in this field of business with valid permits should apply for a solicitation package.

The issuance of the solicitation package is anticipated to be on April 12, 2022. The due date and time for this RFQ is May 3, 2022 – 6:00 pm.

Interested potential offerors should contact M. JC Royer by phone at + 33 (0)1 43 12 24 61 in order to receive a solicitation package or email to ParisContracting@state.gov

Details to be provided by the company are:

- ☐ Name and address of company
- ☐ Name of requestor and designation
- ☐ Contact details – email address and phone numbers

Bidders must register in the System for Award Management (SAM) prior to submission. Registration information is available in link below:

<https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx>

As registration may be a lengthy process, interested bidders should initiate the registration as soon as possible. The resultant SAM number must be provided with the proposal submission.

The U.S. Government intends to award a contract that is the most advantageous to the Government, price and other factors considered. We intend to award a contract based on initial bids, without holding discussions, although we may hold discussions with companies in the comparison range if there is a need to do so.